**Services provided by the Ensemble Director**

The Ensemble Director is primarily responsible to the PDMC trustees for delivering 30 rehearsal sessions over the PDMC year at agreed PDMC venues.

Additional services (e.g. concerts/auditions) will be paid by prior agreement with the Trustees.

**Key skills and qualities**

In order to provide the services required, the Ensemble Director will:

* possess appropriate teaching or instrumental qualifications;
* be able to perform at a high level on their chosen instrument or vocally;
* be able to inspire and motivate young people;
* have the necessary skills for directing an ensemble and achieving best possible standards;
* have a good knowledge of appropriate repertoire;
* have the means to travel to venues across the area over which PDMC operates;
* be available for the weekly rehearsals and other key performance dates;
* understand the requirements of good safeguarding and health & safety practice;
* uphold the aims and values of PDMC;
* observe all PDMC policies and procedures.

**The Role of the Ensemble Director**

The contribution of the Ensemble Director lies at the heart of the PDMC mission. The primary role of the Ensemble Director is to lead and direct ensembles of young musicians. Ensemble Directors will provide musical leadership to the ensemble and reinforce sound instrumental development in their players. They will also make a significant contribution to the overall artistic direction of PDMC. The role includes:

**Artistic Direction**

* directing ensemble(s) on a weekly basis during PDMC terms, or providing an approved deputy;
* directing the input of any Ensemble Assistants;
* selecting an appropriate and stimulating repertoire;
* planning rehearsals, with a range of activities which enable clear progression;
* encouraging high quality performance and achievement from their players;
* planning programmes to include a range of styles of music, possibly involving other PDMC ensembles or other music centres or groups;
* leading the ensemble (where appropriate) in performances, festivals and concert tours;
* working as an effective member of the PDMC artistic team;
* attending ED Meetings (minimum 2 per year).

**Ensemble Development**

* actively encouraging young musicians from a range of backgrounds, instrumental teachers and schools to take part in the ensemble;
* widening access to the ensemble for new and/or young musicians through links with schools and other groups, including Widening Opportunity groups;
* participating in audition panels where appropriate;
* working with PDMC trustees, the Strategic Director of Music, other PDMC EDs, the Derby & Derbyshire Music Partnership NW Leader of Music Development, parent volunteers and students to develop good musical policy and practice.

**Development of Young People**

* ensuring, through personal responsibility and in collaboration with others, a high level of pastoral care and safeguarding for their players at all times;
* nurturing and encouraging players’ commitment and development, especially to help maintain enthusiasm and confidence;
* facilitating additional large group, small group or individual playing opportunities;
* providing a challenging musical experience to enable players to achieve their potential;
* taking full account of all PDMC Safeguarding and Health & Safety policies and procedures.

**Administration**

* responding promptly and efficiently to all reasonable requests and instructions from the PDMC Administrator;
* ensuring that accurate registers of attendance are taken, and checking that this has been carried out properly by Parent Helpers and/or other assistants;
* ensuring that the Membership List (detailing player emergency contact details and medical issues) is on site at each rehearsal and available for parent helpers in the event of an emergency;
* ensuring that the PDMC Administrator has accurate information regarding new members and leavers;
* knowing and observing all policies and procedures set out in the current PDMC Handbook.

**Contract for Self-Employed Services**

* A Contract for Self Employed Services is drawn up annually and signed by the Ensemble Director / Assistant and, for PDMC, by the Chair of Trustees.

**Rates for 2020-2021**

* £23.50 per hour of contact time - Ensemble Assistants
* £30 per hour - Ensemble Directors\*\*

Ensemble Directors claim 30 minutes for preparation time in addition to contact time making rates for the Wind Band session of £75.